





**2001-2006 School Library System  
Plan of Service Revision Form**

Covers Period 7/1/01-6/30/06

1	2	3	4	5
(Circle Revision Number)				

Check ("✓") Appropriate Revised Section Column I	Column II	Write a brief summary statement of each revised section here and attach the revised section of the plan labeled according to Column B.  Column III
	<b>Section 2. GOVERNANCE</b>	<b>Section 2. GOVERNANCE</b>
X	A. Bylaws: If not covered in bylaws, describe how constituents are represented on the board/council. Attachment 2 – System Bylaws Bylaws are in accord with laws/regulations	A. See attached form for clarifications and additional information regarding the bylaws.
X	B. Organizational Chart – provide an agency organizational chart showing where SLS is on the chart	B. Organizational chart attached.
	<b>Section 3. POLICIES</b>	<b>Section 3. POLICIES</b>
X	A. Briefly describe the role of members in advising the board or council. Variety of methods for obtaining member input Process is ongoing and there is public knowledge of it	A. See attached form for additional means of gathering member input, and the role of member advisory groups.
	B. Describe the role of member advisory groups Example: SLS Council, Committees, etc.	
	<b>Section 4. DESCRIPTION OF PLANNING....</b>	<b>Section 4. DESCRIPTION OF PLANNING.....</b>
X	A. Plan Development - ▪ (i) Member Needs Assessment  Variety of methods for assessment used.	A. See attached member needs assessment.



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	<ul style="list-style-type: none"> <li>▪ (ii) Planning Process Who was involved?</li> </ul>	
	B. Evaluation <ul style="list-style-type: none"> <li>▪ (i) Data elements collected that influenced intended results.</li> </ul>	
	<ul style="list-style-type: none"> <li>▪ (ii) Methods to determine member satisfaction with the system services.</li> </ul>	
	<ul style="list-style-type: none"> <li>▪ (iii) Describe how evaluation information will be used to shape the system's plan in the next years or in the following cycle.</li> </ul>	
X	C. Amendment Process <ul style="list-style-type: none"> <li>▪ Describe ongoing process</li> </ul>	C. An amendment to the Plan may be made with a motion. The motion is passed if there is a majority vote in the Council.
X	D. Approval Process <ul style="list-style-type: none"> <li>▪ Describe the process for approval of the system's Plan of Service and/or approval of Plan amendments.</li> </ul>	D. The Plan of Service is approved with a vote by the Council members if a quorum is reached.



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X	<b>Section 5: ( A ) MISSION STATEMENT</b>	<b>Section 5: ( A ) MISSION STATEMENT</b> The Mission of the Oswego BOCES School Library System is to provide efficient, high quality services that are responsive to the needs of our member school districts.
	<b>( B ) GOAL STATEMENTS, ACTIVITIES AND INTENDED RESULTS</b>	<b>( B ) GOAL STATEMENTS, ACTIVITIES AND INTENDED RESULTS</b>
	✓ (i) Resource Sharing	
X	• (ii) Cooperative Collection Development	ii. The goals set forth regarding the CCD Plan were expanded to include all 5 years of the Plan of Service.
X	• (iii) Delivery	iii. See attached Delivery Schedule. Interlibrary loan materials are delivered twice a week to schools.
	✓ (iv) Technology services for member libraries and library system (e.g. Regional/Virtual/ Union Catalog; access and content, digitization, commercial databases, Internet access, multi-media resources	
	✓ (v) Identify Special Client Group Needs & the means for meeting them	



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Check ("✓") Appropriate Revised Section		Write a brief summary statement of each revised section here and attach the revised section of the plan labeled according to Column B.
Column I	Column II	Column III
	✓ (vi) Continuing Education/Training	
	✓ (vii) Awareness and Advocacy	
	✓ (viii) Communication & Cooperation among Member Libraries (Member Plan)	
	✓ (ix) Cooperative efforts with other library systems	
	✓ (x) Other goal (s)	